



## REQUEST FOR DUAL DEGREE

Please complete the following information and attach a written petition and planning form to this sheet.

Name \_\_\_\_\_ Date \_\_\_\_\_

UIN \_\_\_\_\_ Email \_\_\_\_\_

Phone \_\_\_\_\_ Estimated graduation date for both degrees \_\_\_\_\_

Student Signature \_\_\_\_\_

A request for a dual degree must include a compelling explanation for how a second degree, as opposed to additional course work or a minor, is needed to achieve specific educational or career goals. You must clearly show how the coursework for the second degree will be integrated with the coursework for your first degree. The planning form must also indicate the college of enrollment for each semester. Students are required to reside in FAA a minimum of one academic year (two semesters) in order to receive an FAA degree. Approval for two degrees will not be given to students with less than a 3.00 cumulative GPA.

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### Planning form for second degree instruction sheet:

- 1) Identify your current degree program if you intend to continue in that degree.
- 2) Identify the additional degree you wish to pursue.
- 3) Identify the primary academic advisor for each degree.
- 4) Identify all remaining semesters until graduation with both degrees. (e.g., Fall 2013, Spring 2014)
- 5) For each semester, indicate your college of enrollment; e.g., FAA, LAS, ENGR.
- 6) For each semester, list all courses you plan on taking. Include the credit hours for each in parentheses, e.g., ARCH 412 (3); MUS 240 (1).
- 7) Include the total number of hours at the bottom of each semester.
- 8) Make sure your plan accounts for all remaining requirements for both degrees including 30 additional hours of courses.

### Required Signatures:

- 1) Primary academic advisor for each degree.
- 2) Assistant or Associate Dean of the college for the additional degree, if other than FAA.

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### For office use only:

Cumulative GPA \_\_\_\_\_

Approved \_\_\_\_\_

## PLANNING FORM FOR SECOND DEGREE

Current Degree	Additional Degree
College if other than FAA	College of Additional Degree
Signature of Primary Advisor for Current Degree	Signature of Primary Advisor for Additional Degree
Signature of FAA Dean	Signature of "Other" college Dean

Use the space below to provide a compelling explanation for how a second degree, as opposed to additional course work or a minor, is needed to achieve specific educational or career goals. If necessary, an additional sheet may be attached. However, a well-written, short statement addressing why a second degree is needed for specific educational or career goals is preferable to length.

