

**LATE DROP PETITION • COURSE INSTRUCTOR FEEDBACK REPORT**

**Student: Fill out the top part of this form; then ask instructor to fill out the rest. Forward the completed form to the FAA Office of Undergraduate Academic Affairs.**

Name \_\_\_\_\_ UIN \_\_\_\_\_ Date \_\_\_\_\_

Course Name \_\_\_\_\_ Number and Section \_\_\_\_\_

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**Instructor: Your evaluation will aid the college in determining whether the student's request for late drop will be granted. Please complete this form and return it to the student.**

Has student conferred with you outside class concerning his/her work? \_\_\_\_\_yes \_\_\_\_\_no

Percentage semester's work completed \_\_\_\_\_%

Estimated grade \_\_\_\_\_A \_\_\_\_\_B \_\_\_\_\_C \_\_\_\_\_D \_\_\_\_\_F \_\_\_\_\_unable to estimate

Date first major student evaluation returned \_\_\_\_\_

Attendance \_\_\_\_\_regular \_\_\_\_\_irregular \_\_\_\_\_unable to estimate

Participation \_\_\_\_\_regular \_\_\_\_\_irregular \_\_\_\_\_unable to estimate

Comments:

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Instructor's Name (printed) \_\_\_\_\_ Date \_\_\_\_\_

Instructor's Signature \_\_\_\_\_ Date \_\_\_\_\_