

# FAA Office of Undergraduate Academic Affairs Student Petition

608 E. Lorado Taft Dr. #110, Champaign, IL 61820 · MC 622 · phone 217-333-6061 · fax 217-333-2154 · e-mail · faa-uaa@illinois.edu

Name \_\_\_\_\_ UIN \_\_\_\_\_ Date \_\_\_\_\_  
Major \_\_\_\_\_ E-mail \_\_\_\_\_ Phone \_\_\_\_\_

Reason for petition:

- course substitution     transition semester     late credit/ no credit     other  
 part-time status     academic appeal decision     ten semester extension request     late drop\* (get course  
Instructor feedback form)  
Course: \_\_\_\_\_

***\*DO NOT** stop going to class while the late drop petition is under review.*

Explain the reason you are making this request—provide additional sheets if necessary. When appealing a decision, simply restating your case will not be sufficient, you must provide additional or clarifying information. You will be notified by e-mail or letter regarding the status of your petition.

Student's Signature \_\_\_\_\_

Advisor/Unit Review: Date received \_\_\_\_\_

- I recommend this petition     I do not recommend this petition     I have seen this petition

Comments:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Advisor Name (printed) \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

FAA Undergraduate Academic Affairs Action: Date received \_\_\_\_\_

Reviewed by     UAA ARO     UAA Dean

Petition is     approved     denied

Signature \_\_\_\_\_

Date \_\_\_\_\_