



STUDENT PETITION

Name \_\_\_\_\_ UIN \_\_\_\_\_

Date \_\_\_\_\_ Major \_\_\_\_\_

Email \_\_\_\_\_ Phone \_\_\_\_\_

Reason for petition:

- Course substitution, Transition semester, Late/no credit, Part-time status, Academic appeal decision, Ten semester extension request, Other, Late drop\* from course

\*DO NOT stop going to class while the late drop petition is under review.

Explain the reason you are making this request— provide additional sheets if necessary. When appealing a decision, simply restating your case will not be sufficient; you must provide additional or clarifying information. You will be notified by email or letter regarding the status of your petition.

Student Signature \_\_\_\_\_

Advisor/Unit Review:

Date received \_\_\_\_\_

[ ] I recommend this petition. [ ] I do not recommend this petition. [ ] I have seen this petition.

Comments:

Advisor Signature \_\_\_\_\_ Date \_\_\_\_\_

Advisor Printed Name \_\_\_\_\_

FAA Undergraduate Academic Affairs Action:

Date received \_\_\_\_\_

Reviewed by [ ] UAA ARO [ ] UAA Dean Signature \_\_\_\_\_

Petition is [ ] Approved [ ] Denied Date \_\_\_\_\_